

**TUESDAY, AUGUST 16, 2022**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, August 16, 2022, with the following members present: Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator and Marc Rogols, Deputy County Administrator was also in attendance. Mr. Jay H. Wippel was absent from today's session.

**In the Matter of**  
**Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from August 16, 2022, with corrections.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 17, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$401,830.71 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 17, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$33,282.74 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATIONS:

**\$185,000.00 – 101.1105.5703 – Contingencies - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$10,000.00 – 101.1105.5703 -Contingencies – Commissioners  
TO**

**101.1101.5204 – Commissioners Unemployment – Commissioners**

**\$175,000.00 – 101.1105.5703 – Contingencies – Commissioners  
TO**

**101.1105.5701 – Transfer Out Miscellaneous - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Fund Transfer Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for FUND TRANSFER:

**175,000.00 – 101.1105.5701 – Transfer Out Miscellaneous – Commissioners  
TO**

**246.0000.4901 – Dog Shelter Transfer In – Commissioners**

**\$4,566,342.37 – Auditor**

**Please make the following transfers from the July 2022 Real Estate Settlement**

	<b>Transfer From</b>	<b>Amount</b>	<b>Transfer To</b>
General	626.6031.5884	<b>\$1,948,719.21</b>	101.0000.4101
Auditor's Fees	626.6031.5890	<b>\$86,750.55</b>	101.0000.4201
Treasurer's Fees	626.6031.5891	<b>\$117,156.28</b>	101.0000.4206
REA Fees	626.6031.5883	<b>\$304,809.27</b>	260.0000.4221
Election Expense	626.6031.5884	<b>\$1,139.51</b>	101.0000.4251
Advertise Delinq Tax	626.6031.5901	<b>\$0.00</b>	101.0000.4253
Board of Health	626.6031.5881	<b>\$295,314.00</b>	605.0000.4221
PCB/DD	626.6031.5882	<b>\$1,375,387.09</b>	241.0000.4101
Pickaway County Park	626.6031.5826	<b>\$339,330.42</b>	639.0000.4101
DRETAC Prosecutor	626.6031.5887	<b>\$13,329.63</b>	233.0000.4221

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DRETAC Treasurer	626.6031.5886	<b>\$13,329.62</b>	232.0000.4221
County Wide Sewer	626.6031.5888	<b>\$5,516.55</b>	501.0000.4101
Darby Sewer - 11060	626.6031.5880	<b>\$375.13</b>	503.0000.4101
11010 Brasket Ditch	626.6031.5868	<b>\$204.77</b>	282.0000.4601
11030 Hughes Lateral	626.6031.5852	<b>\$1,966.24</b>	265.0000.4601
11040 Hughes Main	626.6031.5853	<b>\$3,004.57</b>	264.0000.4601
11070 Greenbrian Ditch	626.6031.5864	<b>\$0.00</b>	279.0000.4601
11080 Fulks Moore Wolford	626.6031.5854	<b>\$1,050.58</b>	267.0000.4601
11100 Grove Run	626.6031.5855	<b>\$2,032.74</b>	270.0000.4601
11110 Wolf Run Ditch	626.6031.5872	<b>\$746.90</b>	271.0000.4601
11120 Met-Ewing-John	626.6031.5856	<b>\$2,326.98</b>	272.0000.4601
11140 Mud Run Lateral	626.6031.5857	<b>\$1,485.45</b>	274.0000.4601
11150 Blue Anderson	626.6031.5858	<b>\$2,422.23</b>	273.0000.4601
11190 Congo Lateral	626.6031.5859	<b>\$1,992.66</b>	275.0000.4601
11200 Autie	626.6031.5860	<b>\$1,089.95</b>	276.0000.4601
11220 Hughes Lateral #3	626.6031.5861	<b>\$1,331.90</b>	268.0000.4601
11230 Dry Run	626.6031.5863	<b>\$634.56</b>	269.0000.4601
11240 Greenbriar Ditch Ext 1	626.6031.5864	<b>\$2,007.23</b>	285.0000.4601
11241 Greenbriar Ditch Extension	626.6031.5874	<b>\$0.00</b>	279.0000.4601
11242 Greenbriar Ext	626.6031.5874	<b>\$2,197.92</b>	279.0000.4601
11250 Bulen Maint/Bulen Lat	626.6031.5865	<b>\$2,190.53</b>	266.0000.4601
11260 Hughes Upper	626.6031.5862	<b>\$3,192.20</b>	277.0000.4601
11270 Burkirk-Upper	626.6031.5869	<b>\$3,805.28</b>	278.0000.4601
11280 Wilson Group	626.6031.5870	<b>\$815.37</b>	263.0000.4601
11290 Cooks Group Open	626.6031.5871	<b>\$0.00</b>	281.0000.4601
11300 Delinq Derby Sewer	626.6031.5901	<b>\$16,070.96</b>	505.0000.4101
11310 George's Run	626.6031.5867	<b>\$685.21</b>	262.0000.4601
11320 Writsel Group Maint	626.6031.5873	<b>\$399.01</b>	284.0000.4601
11340 Springwater Run	626.6031.5897	<b>\$0.00</b>	286.0000.4601
11350 Wampler Hills Storm	626.6031.5898	<b>\$1,570.87</b>	287.0000.4601
11330 Northwood Park	626.6031.5899	<b>\$0.00</b>	311.0000.4101
11360 Brill Group Ditch	626.6031.5879	<b>\$1,457.70</b>	289.0000.4601
11370 PC Acres Storm Water	626.6031.5800	<b>\$349.96</b>	283.0000.4601
11380/31240 Orient delinq sewer	626.6031.5837	<b>\$2,426.44</b>	506.0000.4101
11400 Clarks Run Term Ditch Note	626.6031.5805	<b>\$0.00</b>	316.0000.4101
11410 Clarks Run Maintenance	626.6031.5802	<b>\$2,857.37</b>	280.0000.4601
11520 DS Drainage Note	626.6031.5810	<b>\$2,229.79</b>	318.0000.4601
11530 DS Drainage Maintenance	626.6031.5804	<b>\$1,008.31</b>	914.0000.4601
31600 Bd of Health Permit Fees	626.6031.5881	<b>\$1,631.43</b>	618.0000.4357
		<b>\$4,566,342.37</b>	

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Waiver Approved:**

Nancy Graham, Fiscal Specialist, requested a waiver to pay Columbus Asphalt Paving, in a timely manner related to Community Development Block Grant. After discussing the request, Commissioner Gary

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Scherer offered the motion, seconded by Commissioner Harold Henson, to waive the waiting period to issue payment to Columbus Asphalt Paving, in the amount of \$242,530.00 as follows:

\$242,530.00            #251.6229.5520            Project Expense CDBG

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- **Planning Commission:**
  - Sketch plan for the extension of the Columbus City Sewer south from Ashville Pike, down to the Healy property, which is controlled by VanTrust on State Route 762.
  - Expecting submittal of a replat for Walliser Farms in Saltcreek Township, South Perry Road. A local landowner owns 3 lots within the subdivision as well as acreage behind the subdivision and would like to transfer some ‘unusable’ land from the subdivision parcels to his other acreage.
- **Outstanding Plats:**
  - Approved 1 lot splits in the last week, 8 open applications currently.
- **Lot Splits:**
  - Approved 2 lot splits in the last week, 9 open applications currently.
- **CDBG:** Waiver for CAP-STONE invoice.
  - Meeting with P3 tomorrow regarding pursuing CDBG funds under the Downtown Revitalization Target of Opportunity Program. The Department of Development is currently accepting pre-applications. Pickaway County is eligible for \$250,000. Activities that are eligible under this program are: structural rehabilitation, façade improvements, building code violation corrections, historic preservation, administrative costs, and engineering work. Building owners will be heavily involved in the process.

**In the Matter of**  
**Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Update on Eline to Prosecutor office –
- Mark will be in Friday and Saturday – Rick out today and Eric filling in
- Facility Dude – update – Trackit –
- Beyond Trust rollout,
- Upgraded host to 512 Memory

**In the Matter of**  
**Report Provided by Ron Custer:**

The following is a summary of the report provided by Ron Custer, Dog Warden.

- Mr. Custer reported construction continues on the outdoor pavilion. Concrete is scheduled to be poured tomorrow.
- Mr. Custer has emailed to get the status of outdoor and indoor kennels.
- Mr. Custer has been working with Gary Kenworthy regarding a vicious dog case.

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**In the Matter of**  
**Report Provided by Gary Cameron:**

The following is a summary of the report provided by Gary Cameron, EMA Director.

- This week State ESInet meeting, Fire Chiefs Meeting and County EMA Meeting - regional
- Next week County EMA meeting – COTS regional meeting
- General Information
  - Continued discussions with schools regarding safety
  - COVID numbers are decreasing from 29,876 cases three weeks ago to 26,016 cases last week. Associated reports of death have increased.
  - Working with PCSO on fire run cards – continuing.
  - Working with Frontier to establish a fiber connection for 911 services – waiting on proposal for several weeks now.
  - Proposed revisions to Pumpkin Show safety plan submitted to board.
  - Continued reports of cyber-crime/hacking forwarded to IT
- EMA Projects
  - Developing a law enforcement mutual aid pact for consideration county-wide. Under review by Sheriff and Prosecutor.
  - Full scale pipeline disaster exercise in planning stages. Scheduled for August 31 at Deer Creek State Park. Exercise was sanctioned by the SERC.
  - Continued effort to train first responders in ICS and NIMS. Scheduling for October and December through the State EMA.
  - EMA inventory audit – slow progress. Reorganization of EOC garage underway. Communicating with Berger Hospital on PPE.
- Issues requiring Commissioners Support/Notification: None

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, County Administrator:

- There was one BWC claim for a Highway Worker (medical only) and no unemployment claim filed this week.
- Mr. Rogols reported that there are three auctions pending on Govedeals. Two for Developmental Disabilities and one for IT.
- Health Insurance update.
- Mr. Rogols reported that three new hire packets were sent out this week (JFS & Veterans Services). Fifty new hire packets have been handed out year -to-date for all departments. The Maintenance Supervisor position, full-time Custodial position and Deputy Dog Warden position are posted on the county website. Two applications received to date for the Maintenance Supervisors and Deputy Dog Warden position and no applications received for the full-time custodial position. Interviews to be scheduled this week and next week.
- Mr. Rogols received positive feedback regarding the Elected Officials Employee Luncheon/ Health and Safety Day Thursday, August 4<sup>th</sup>. Adena's two biometric screenings scheduled (9/27/22 7:00 a.m. to 3:00 pm. & 9/29/22 11:00 a.m. to 3:00 p.m.) at the Sherriff's Office are almost full. The YMCA is finalizing the calendar for exercise classes to start the first week of September.
- Maintenance Project Update: Replacement of garage doors at the courthouse are finalized by D&K Doors. Winter salt ordered from Fastenal.
- Mr. Rogols will be meeting with the fairgrounds regarding the gate this Thursday in the morning.

**In the Matter of**  
**Building Department Monthly Report:**

The monthly report for the Pickaway County Building Department was filed for the month ending July 2022.

A total of \$30,848.88 was reported being collected as follows:

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<b>Permits</b>		
Registration	18	\$1,650.00
Commercial	18	\$19,291.13
Residential	67	\$9,907.75
<b>Total Inspections Performed</b>		
Residential	471	
Commercial	80	
City Enforcement	1	
<b>Total Inspections</b>	<b>552</b>	
Residential Plan Review	0	
<b>New Home Permits by Jurisdiction:</b>		
Commercial Point	1	
Circleville	1	
Wayne Twp.	1	
<b>Total New Homes</b>	<b>3</b>	

**In the Matter of  
Temporary Liquor License for  
Pickaway County Ag Society:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Ohio Department of Commerce, Division of Liquor Control, F Permit Application for the Pickaway County Ag Society for an event to be held September 15, 2022, at 415 Lancaster Pike, Circleville, Ohio. The event shall be September 15<sup>th</sup> at 12:00 p.m. to September 16<sup>th</sup> at 11:59 p.m.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Pickaway County Planning Commission  
Appointment of Samantha Pemberton:**

Franklin Christman, Village of Ashville Administrator submitted his recommendation to the Commissioners in consideration of possible appointment of Samantha Pemberton to the Planning Commission's as Franklin Christman's alternate. Ms. Pemberton was recently hired as the Executive Assistant Administrator to the Village of Ashville June 13, 2022. Her primary role is to lead for all items related to Planning and Zoning for the Village. Mr. Christman feels that this would be a great opportunity for gaining knowledge and later using that experience in future discussions and decisions.

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve Samantha Pemberton as Franklin Christman's alternate and a member of the Planning Commission board.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
County Risk Sharing Authority  
Appointment of Representative and Alternate:**

The County Risk Sharing Authority, Article 1, Section 2 (Voting Rights) states a Representative from each county shall be entitled to one vote with respect to any matters requiring a vote of the Members. Each County Member shall designate a Representative and an Alternate such designations to be in writing and filed with the CORSA. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to appoint the following as CORSA Member with voting privileges:

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**Representative – Gary Scherer**  
**Alternate – Harold Henson**

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**United States Department of Agriculture**  
**Lease Amendment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Lease Amendment with the United States Department of Agriculture (USDA). The lease agreement is for office space located at 110 Island Road, Circleville, effective August 1, 2022, through July 31, 2025. Annual rent is \$42,638.40 payable at the rate of \$3,553.20 per month.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by April Dengler:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler provided pictures of the new office and garage flooring at the Engineer's garage.
- The Building Department Porch Project is complete.
- WDC Group moved the bid opening for the Jail Sewer project due to additional estimates needed. Documents mailed to ODRC for sewer project. Other jail renovations estimated at \$2.5 million.
- Judy Clifton reached out to Richard Lewis regarding the Agriculture Hall of Fame dinner. He will be bringing two attendees.
- Ms. Dengler addressed the old Trail Blazer that was utilized by custodial. The Airport Authority would like to use it at the Airport and will be responsible for repairs.

**In the Matter of**  
**Report Provided by Chief Brown:**

The following is a summary of the report provided by Chief Brown, Pickaway County Sheriff's Office:

- Chief Brown provided estimates for 2023 Ford Explorers including equipment and decaling.
- House Bill 687 for jail improvements, they submitted an application for replacement of doors and controls that are estimated at 3.67 million. The grant is dollar for dollar and would be set up as draws for payment (county to pay upfront and submit for reimbursement).
- There is one vacancy in the jail and may keep it open at this time. Travis Adkins is retiring in September and will need to fill the position.
- Chief Brown provided the Johnson Control Fire & Life Safety Service Agreement Renewal for review. Chief Brown will gather clarification requested by the commissioners regarding the contract.

**In the Matter of**  
**Walnut Creek Pike Traffic:**

Tom Slager wanted to discuss the traffic on Walnut Creek Pike. The traffic has increased due to the warehouse growth on US 762. There was an accident this weekend right in front of his home that was due to speed. Mr. Slager realizes that things can not be changed overnight but some changes need to be made.

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There has to be some enforcing of the law. The new signs that have been put up within the last year seem to not be enough. There is an increase of semi-trucks even with signage stating weigh limits. Commissioner Henson encourage Mr. Slager to reach out to the Pickaway County Sheriff regarding enforcement and the County Engineer regarding signage.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending August 13, 2022.

A total of \$600 was reported being collected as follows: \$105 in dog licenses; \$60 in dog license penalty; \$25 in redemptions and \$410 in private donations.

Four (4) stray dogs were processed in; one (1) dog was adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Henson, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, Presiden {absent}

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
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Attest: Angela Karr, Clerk